



SScOT Play Away Day, 24 November 2019

Please complete this form and return by post to SScOT, 5 Springwood Park, Edinburgh EH16 6JL together with a cheque for £39.50 (applications received before 15 November 2019) or £44.50 (after 15 November). If using the coach from Edinburgh please add an additional £12.50 per person

If you would like to pay by an alternative method please contact admin@sscot.org.uk. All subsequent contact will be carried out by email; please ensure you have added admin@sscot.org.uk to your safe sender list.

Questions marked * are compulsory

Personal details

Participant name*

Date of Birth*

Home address including postcode*

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Local authority area*

Parents/guardian's name(s)*

Parent's email address*

Preferred contact phone number:*

Contact phone number 2:.....

Musical details

Participant's instrument*

Teacher's estimate of approx. standard*

If a trombonist, do you play from treble clef, bass clef or both? **TREBLE / BASS / BOTH**

If a saxophone player, do you play soprano, alto, tenor or baritone?

SOPRANO / ALTO / TENOR / BARITONE

Please give details of any prior orchestral experience:

Name and address of school attended

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Name of instrumental teacher

Are lessons taken privately or through the school? **PRIVATELY / THROUGH THE SCHOOL**

Has your child attended a SScOT event before? **YES / NO**

Travel

Does your child need a place on the bus from Edinburgh in the morning? **YES / NO**

Does your child need OR can you offer a lift back to Edinburgh in the afternoon? Please give details.

Other

Does your child have any medical or pastoral requirements that we should be aware of during the day? Please give details.

Declarations

- I am the named participant's parent/guardian and I support the participant's application. I understand that the data provided on this form will be used for the purposes of planning and administration of the summer course and the sending out of related information.*
- I have spoken to the participant's instrumental teacher about their participation in SScOT and the teacher is supportive of their application, and agrees that the level given above is a

fair assessment of the participant's playing standard.*

Please select one of the following options

- I understand that photos and videos may be taken during the course for use on SScOT's social media/website/publicity materials. No identifiers (name/age/school) will be presented with these photos at any time.
- I do not consent for photos of my child to be taken and used by SScOT for any purposes.

Please sign below to indicate your agreement with the statements above

Name..... Date

TERMS AND CONDITIONS OF BOOKING

When booking an event with The Scottish Schools Orchestra Trust you are reserving a place at the event and signing up to these terms and conditions. You will receive an email to confirm your booking and confirmation of your payment.

By completing a booking form you are indicating that your child will attend the event. Places on events are booked on a first-come first-served basis. If an event is fully booked we reserve the right to close earlier than the advertised closing date. It is essential that all participants pre-book places at an event. SScOT reserves the right to prevent participants from taking part in a course which has not been pre-booked.

If an event is full you may be added to a waiting list for this event. In the event of a cancellation, SScOT may contact you. To be added to the waiting list for an event, book the event as normal and you will be advised by return you have been added to the waiting list. SScOT does not guarantee that all or any participants held on the waiting list will be offered a place on the actual event.

The duration and location of the event will be specified in the description for that event.

Inclusion and Equality

SScOT is committed to make every effort to ensure equality of access and to meet the needs of the participants. Please let SScOT know if your child has any particular access needs.

Event fees

The fee includes event participation, tuition, and, where specified, accommodation and meals. For some events, transport to the event may be provided at an extra cost. Full details of what is included in the fee can be found on the relevant event details web page.

Payment

Where a fee is charged for attending an event, payments may be made online, by bank transfer, or by cheque. No payment card details will be held by SScOT. Please note that non-payment after booking onto an event does not indicate a cancellation, unless you have informed SScOT that you no longer require your booking. Please see the cancellation policy below for further details.

Cancellation policy

We understand that sometimes you will need to cancel your place on the event.

Cancellations for the Play Away Days made 72 hours or more before the start of the event will be refunded in full. No refund will be made for cancellations made within 72 hours of the start of the Play Away Day, or for no-shows on the day of the event.

For the summer course, once the deposit has been paid, any withdrawal will be refunded less £30 to cover administrative costs. The deposit will be forfeit for withdrawals within one month of the start of the course, unless supported by a medical certificate. No refund of fees will be made for withdrawals within a week of the start of the course.

Cancellations must be made by email to admin@sscot.org.uk, or by phone on 07763 973842.

Please note that the cancellation policy is applicable for all bookings made, as a place has been reserved for you. SScOT reserve the right to require payment for no-shows, as these incur the same cost and prevent the place being offered to other participants.

In the case of cancellation no repayment will be made for travel or any other costs incurred by you.

If SScOT cancels an event

We hope it will never happen, but it is possible that occasionally SScOT may have to cancel or postpone an event. If a cancellation takes place SScOT will use reasonable endeavours to notify all customers who are booked on by telephone or email. SScOT will refund your event fee or transfer your booking to another date or event, whichever suits you best. Unfortunately SScOT will not be able to refund travel or other costs incurred by you.

Changes to an event

It may be necessary on rare occasions and for reasons beyond SScOT's control to change the venue or tutors for an event. SScOT will use reasonable endeavours to notify you of changes made to timing and venue. SScOT reserve the right to make changes to event tutors without notice (a change of event venue will always be notified).